

Gregory Troy Davies

<http://www.thetruckstop.com/portfolio>

1108 NW 52nd Circle
Lawton OK 73505
Phone: (580) 917-9068
(580) 581-5553
gdavies@cameron.edu
cGt2099@sbcglobal.net

Career Objectives

To obtain a position that provides me the opportunity to:

- Engage actively with staff and patrons in all computer issues.
- Monitor and research new technologies as they impact my career and place of employment.
- Thrive on prospects for further learning experiences that come with employment opportunities.

Academic Qualifications

Curtin University of Technology

January 1995 - December 1998

Perth, Western Australia

Bachelor of Education (Conversion Course for Qualified Teachers)

Bachelor of Arts (Education)

Skills

Informational Technology Skills

- **Workstations (Install and Configure):** Microsoft Windows 98/2000/XP, Linux (SUSE).
- **Workstations (Trouble-Shoot and Maintain):** Microsoft Windows 95/98/2000/XP, Apple OS X, Apple OS X Server.
- **Programs (Installation/Configure/Trouble-Shoot):** Microsoft Office (Word, Excel, Access, PowerPoint, Outlook, Publisher, OneNote, InfoPath, Picture Manager), Corel Office 2000 (WordPerfect 9), Adobe Photoshop, Adobe Photoshop Elements, Macromedia Captivate, Macromedia Dreamweaver, Macromedia Flash, Shockwave, Hewlett-Packard Camera and Scanner Director, Microsoft Windows Internet Explorer, Mozilla Firefox, Netscape, Microsoft Windows Media Player, Adobe Reader, Roxio Easy CD Creator, WinZip, MacAfee Virus Scan, Norton Anti-Virus, Norton Internet Security, TrendMicro OfficeScan, Nullsoft WinAmp, Jasc Paint Shop Pro, Lavasoft Ad-Aware, Spybot Search and Destroy, Microsoft Windows Registry Editor, Google Earth, GO Office 2003, Apple QuickTime, RealPlayer, MSN Messenger, ICQ, Google Desktop, Adobe Acrobat, WS-FTP, Centurion Guard, Centurion MacShield, MyDVD, WinRAR, Opera, OpenOffice, InterVideo WinDVD, File Rescue Plus, AVG, Spyware Blaster, Spyware Guard, Toolbar Studio, eWido Anti-Malware, Trillian, HijackThis, CCleaner, Bart's PE, DVD Shrink, Window Washer, Audiograbber, TBPaint.
- **Hardware:** Intel-based workstations, Centurion Guards, Desktop printers, networked Canon Copier/Printers, Install/configure floppy drives, hard drives, and RAM. Also trouble-shoot various pc/printer/copier hardware. Experience with use of digital cameras.
- **Planning and purchasing:** Co-ordinated implementation of School Informational Technology Plan for Saint Jude's School, Western Australia.

Consisted of Intel-based workstations in a Microsoft Windows 2000 Server environment.

- **Lab Responsibilities:** *Install/configure/maintain software/hardware in Cameron University Library Computer Lab. Assist Cameron University ITS Department Labs Technician. Assist in upgrading software and hardware in library/on campus when needed. Download/install MS Windows security patches/updates. Update Microsoft Office, TrendMicro OfficeScan, Netscape, Apple QuickTime, Adobe Reader, RealPlayer, Flash, and Java. Assist staff/patrons with all computer issues. Teach Microsoft Windows/Office skills. Teach/assist online database research skills.*
- **HTML:** *Develop/design/update/maintain a wide variety of professional and personal websites. Examples include Cameron University Library (www.cameron.edu/library), Cameron University Library Computer Lab FAQ's (www.cameron.edu/library/computerlab), SLAM Australia (www.thetrukstop.com/slam), Corey Hodgetts Web Site (www.thetrukstop.com/corey) and TheTrukstoP.com (www.thetrukstop.com). Proficient with Cascading Style Sheets, JavaScript, and digital web graphic design.*

Work Experiences

Library Computer Specialist

July 2004 – present

Cameron University Library
Lawton, Oklahoma

- *Provide assistance to patrons/staff with queries and/or experiencing issues with computer-use.*
- *Maintain/update all Cameron University Library Web Pages*
- *Develop desktop publications for distribution across campus.*
- *Schedule maintenance of all computers.*
- *Trouble-shoot Canon copier/printers and networked desktop printers.*
- *Record/maintain/update all Library-related statistics.*
- *Maintain positive relations between Library and ITS. Department.*
- *Create/maintain online Library Computer Lab FAQ's.*
- *Ghost Windows XP to workstations.*
- *Install/configure Linux (SUSE).*
- *Complete tech-work orders.*

Substitute Teacher

March 2004 – July 2004

Lawton Public Schools – Substitute Services
Lawton, Oklahoma

- *Teaching classes for teachers who were absent for professional or personal reasons.*
- *Teaching a wide range of subjects (Reading/Math/Social Studies/Science).*
- *Taught elementary class for a long-term assignment at Edison Elementary – taught classes/recorded student grades/planned lessons.*

Primary Teacher, Webmaster, and Technology Coordinator

January 1999 – April 2003

Saint Jude's Catholic School
Langford, Western Australia

- *Teaching English, Math, Social Studies, Science, Health and Religious Education at the Fifth Grade level*
- *Teaching Technology at the Fifth, Sixth, and Seventh Grade levels*
- *Science and Technology Subject Areas Co-ordinator*

- *Designing and maintaining the school web site*
- *Co-ordinated implementation of School Informational Technology Plan*

Relief Teacher

January 1998 - December 1998

Education Department of W.A. and Catholic Education Office of W.A. (Australia)

- *Teaching classes for teachers who were absent for professional or personal reasons.*
- *Teaching a wide range of subjects (Reading/Math/Social Studies/Science/Physical Education/Music/Art/Drama).*

Seminars Presented

Cameron University Library Web Site – Proof-Of-Concept Design Proposal

August 17, 2006

Cameron University Library, Lawton, Oklahoma

Presentation attended by Library administration and faculty

Cameron University Library Evacuation Plan – Training Seminar

August 14, 2006

Cameron University Library, Lawton, Oklahoma

Presentation attended by Library administration, faculty, staff, and work study employees

Library Computer Lab 2005 Survey Results – Final Report

April 10, 2006

Cameron University Library, Lawton, Oklahoma

Presentation attended by Library administration, faculty, and members of ITS department

Emergency Preparedness Committee – Progress Report Presentation

November 15, 2005

Cameron University Library, Lawton, Oklahoma

Presentation attended by Library administration

Cameron Collegian Scanning Project – Proposal

July 12, 2005

Cameron University Library, Lawton, Oklahoma

Presentation attended by Library administration and faculty

Cameron University Library Radio Frequency Identification Progress 2004

January 06, 2005

Cameron University Library, Lawton, Oklahoma

Presentation attended by Library faculty

Seminars Attended

Emergency Preparedness Response and Recovery

May 12 – 13, 2005

Cameron University Library, Lawton, Oklahoma

Leadership: The Big Picture and Supervision That Works

January 05, 2005

Cameron University Library, Lawton, Oklahoma

Life Education Western Australia

October 22, 2002

Life Education Australia, Saint Jude's School, Langford, Western Australia

Website Management

September 27, 2002
Mirage Technology, Perth, Western Australia

HTML Advanced

September 13, 2002
Mirage Technology, Perth, Western Australia

Inservicing of Primary Religious Education Units 2002

July 05, 2002
Saint Joseph's School, Queen's Park, Western Australia

Awards

Academic Congratulatory Letters

Curtin University Board of Examiners

- *Semester 2 (1998)*
- *Semester 1 (1998)*
- *Semester 2 (1997)*
- *Semester 1 (1997)*

Secondary School Certificates of Merit

Christian Brothers' College Fremantle

- *Second in Discrete Mathematics (1994)*

Group Membership

Member of the Golden Key National Honour Society

Member 1991 – 1994 of the Young Christian Students Youth Group at Christian Brothers' College, Fremantle, Western Australia

Special Interests

Computer-related

- Computer repairs (software / hardware)
- HTML and Web Design
- Digital graphic design (Adobe Photoshop/Paint Shop Pro)
- Online research

Academic

- Health Education
- Informational Technology
- Reading

Recreational

- Music
- Writing poetry and lyrical concepts
- Reading

References

Andrea Morris

Computer Lab Technician
Cameron University
2800 W Gore Blvd
Lawton OK 73505
Phone: (580) 647-9242 or (580) 581-2576/2829/2454
E-mail: andream@cameron.edu

Debbie Goode

Director of Information Technology Services
Cameron University
2800 W Gore Blvd
Lawton OK 73505
Phone: (580) 581-2255
E-mail: debbieg@cameron.edu

Barbara Pickthorn

Associate Professor and Assistant Director
Cameron University Library
2800 W Gore Blvd
Lawton OK 73505
Phone: (580) 581-2958
E-mail: barbarap@cameron.edu

Dr. Judy Neale

Professor
Cameron University Library
2800 W Gore Blvd
Lawton OK 73505
Phone: (580) 581-2855
E-mail: judyn@cameron.edu

Helen O'Toole

Principal
Padbury Catholic Primary School
O'Leary Road
PADBURY WA 6025
AUSTRALIA
Phone: 011 61 8 9307 5155
Fax: 011 61 8 9307 7533
E-mail: otoole.helen@cathednet.wa.edu.au